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POOL AND SPA - GENERAL INFORMATION

You will find hereafter, the list of the general documents to be submitted when applying for a building permit for a **Swimming Pool** or **SPA**. Note, the inspector may ask for *other documents* to complete your permit request.

Your e-mail is very important to accelerate the treatment of your permit requests

A permit application must be submitted with the following documents :

- If you are more than one owner, a **letter of authorization** (proxy) from the other co-owners is mandatory to make a permit request.
- Implantation plan** showing the dimensions water , the lot lines, the cadaster identification number (lot number), the existing constructions, the projected site of the construction and its setbacks from existing constructions, from lot lines and watercourse (15m and 30m water protection strip from a watercourse) and all right of ways and all other pertinent information. **If you have a certificate of localization, Please, use it.**
- Building plan** showing the details of the different parts of the safety perimeter : fences (type, building materials, height, opening dimensions and clearance) ; access (number, types (ladder, stairs, doors) ; closing and locking system ; guard rails.
- Provide the **projected cost** of the construction and the **projected date** for the start and the end of its construction.
- The full name, address, phone number, e-mail and RBQ (Régie du bâtiment du Québec) number of the contractor doing the work.
- Payment of the building **permit fee of 50 \$** (including the fence construction permit but not a deck construction permit)

Mandatory Standards to apply for a **Swimming Pool or SPA** – *Chapter. 17, Zoning By-Law 03-429*

- Only one **(1) swimming pool** in the **side yard** or the **rear yard** on the **same lot** (same roll number) **than the main Building**
- Swimming pool **maximum area must be less than twenty per cent (20%)** of the **building lot** (same roll number) **area**
- Swimming pool and accessories **at more than 2,0 metres from lot lines and other buildings** (this space must be free of obstacles).
- Swimming pool and accessories **not in a right of way**;
- Swimming pool and accessories **not under an electric line**. See Web site <http://www.hydroquebec.com/securite/piscine.html>
- The **height above ground** of a **swimming pool** and its **accessory installations** must be **less than 1,5 metre** *excluding* a slide, the railing of a raised patio (platform or walk), the access (ladder, stairs, doors), or any other equipment attached to the said swimming pool.
- The **height above ground** of the **equipment** and installations **attached to a swimming pool**, must be **less than 2,5 metres**.

Mandatory Standards to apply for a **safety perimeter** – *Chapter. 17, Zoning By-Law 03-429*

- The outdoor pool, in-ground or above ground, permanent or temporary, prefabricated or not, inflatable or not, **presenting a depth of water of more than 0.3 m**, must be surrounded by a safety perimeter consisting of a fence or a wall fence of a minimum height of **1,5 m** which do not offer big enough openings to permit climbing or entry with the exception of **access doors equipped with a self-closing and self-locking mechanism**.
- The said fence must be constructed using material assembled vertically with the width of the openings **not exceeding 5 cm in the case of a board fence** or 10 cm for a board to board fence.
A fence of a maximum **height of 75 centimeters may be incorporated to a standard swimming pool**, not to an inflatable pool. With this added incorporated fence height, the swimming pool will have a total maximum clearance from the ground of 1.5 m. Be aware that the **incorporated fence must surround all the swimming pool even if the access ladder is taken off after each use**.
- The distance between the ground and the bottom of the fence must not exceed **10 centimetres**.
- A **minimum clearance of 2,0 metres** must be maintained **between the pool and the said fence** or wall fence, and this space must remain **totally free of obstacles**, including furniture (bench, chair, table, parasol, etc.) and accessory equipment (filtering system, water heater, etc.) and others (electric pole guy or stays...).
- Is forbidden any support posts**, as well as any horizontal or diagonal strapping or any other element enabling someone to climb the fence or wall fence, from outside the safety perimeter.
- A swimming pool should always have at hand some **accessible life-saving apparatus** : safety pole, life-belt, first aid kit, emergency numbers **AND, when children are in or around the pool the continual presence of an attentive and responsible person**
- After sunset**, a swimming pool in use should have a **lighting system** and a **water clear enough** to see the entire bottom of the pool

Please note that it is forbidden to start the works before the permit is issued