



## ADDITION AND MODIFICATION - GENERAL INFORMATION

You will find hereafter, the list of documents to be submitted when applying for an addition or modification permit for a residence, cottage or garage. Note that the Inspector may ask for *other documents* to complete your permit request.

*Your e-mail is very important to accelerate the treatment of your permit requests*

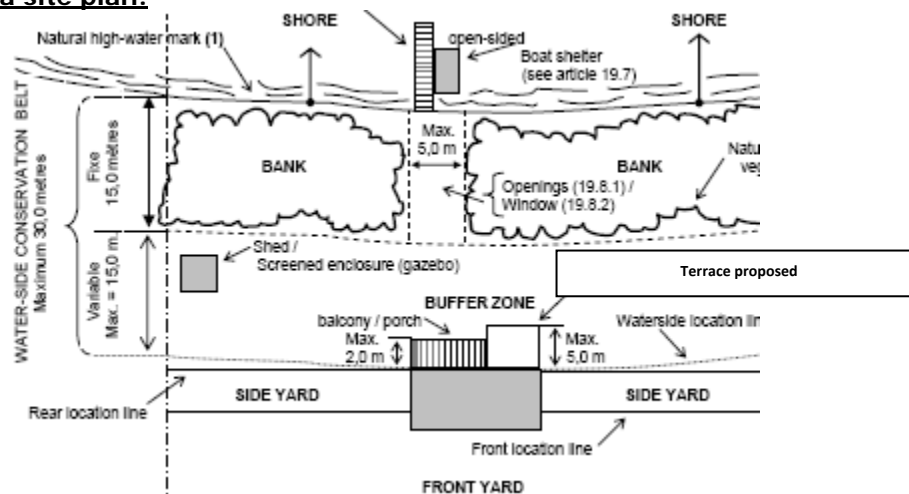
### All permit requests must be submitted with the following informations and documents :

- If you are more than one owner, a letter of authorization (proxy) from the other co-owners is mandatory to make a permit request
- Implantation plan (prepared by a land surveyor if the property borders a watercourse)** showing the dimensions of the addition or modification, the lot lines, the cadaster identification number (lot number), the existing constructions, the projected site of the house and its setbacks from existing constructions, from lot lines and watercourse (15 m and 30 m water protection band from a watercourse) and all right of ways and all other pertinent information.
- Copy of the deed of property (contract made by a Notary) if you are a new owner.
- Cadastral plan if this lot has been created recently.
- Detailed Building plans to scale** of the addition or modification projected prepared by a technologist or an architect or an individual knowing how to draw *Very GOOD* detailed building plans to the standards in effect and to scale. **This plan must include all projected bedrooms. If you add a bedroom or a second accommodation you will have to provide an attestation from a professional which confirm that the actual system have the capacity to accommodate the number maximum of bedroom include in your project.**
- Provide the projected cost of the work and the projected date for the start and the end of its construction.
- The full name, address, phone number, e-mail and RBQ (Régie du bâtiment du Québec) number of the contractor doing the work.
- Payment of the building fee of 145\$ plus 200\$ deposit which will be reimbursed to you once a certificate of localization (produced by a Land Surveyor, member of a recognised Professional Order in Quebec) will be deposited at the Municipality of La Pêche.  
 Note, if you add a second accommodation, you will have to pay 40 \$ for the civic number, 106 \$ for the recycle bine and, if required, 20 \$ for a permit to install a culvert for the access road.

### General setback are :

Type of projected work	MINIMUM SETBACK				
	Front/Road	Lateral side	Back	Wetland or Lake	Other building
Standard garage	10,0 m	1,0 m	5,0 m	30,0 m	2,0 m
Screen porch & Terrace	10,0 m	1,0 m	5,0 m	25,0 m	2,0 m
Deck	8,0 m	1,0 m	1,0 m	28,0 m	2,0 m

### Here is a example of a site plan:



**Please note that it is forbidden to start the works before the permit is issued**