☺ = Part-time human resource
☺☺ = Full-time human resource
☺☺☺ = More than one human resource

$ = $0 to $10,000
$$ = $10,000 to $50,000
$$$ = $50,000 or more

Action Plan for Implementing the 2016-2018 Recreation, Culture and Community Living (RCC) Policy – La Pêche

Recreation, Culture and Community Living Infrastructures (community and cultural centres, parks, sports fields, playgrounds, libraries, service centres, etc.)					
Objectives	Methods	Responsible and Partners	Deliverables	Schedule	Resources Needed
1. To work with the community to determine their infrastructure needs and ensure the viability* of them. *viability: maximize the use, in good condition, operation, financial sustainability.	• Inventory the existing infrastructures (municipal and non-municipal), their roles, usage and availability (cost, advertising, physical accessibility).	Recreation (RCC) Department Partners: municipal services involved and organizations and partners.	• Inventory completed.	Year 2-3	☺
	• Inform citizens about infrastructure availability (the schedule for school gymnasiums and other infrastructures such as rooms available, sports fields and playgrounds, playhouses, studio, etc.)	Recreation (RCC) Department	• Infrastructure-related information distributed: inventory, costs, advertising, physical access, availability schedules, etc. • Information available on the Municipality's website.		
	• Support the École des Lacs in their project for a workout room available to the general public (act as liaison and partner).	Recreation (RCC) Department Partners: École des Lacs	• Physical workout room of École des Lacs is altered and open to the public.		

2. To develop a vision for infrastructures in La Pêche.	• Develop a strategic plan for having indicators in order to be equipped for making infrastructure-related decisions in La Pêche. That plan will take a multi-purpose and inter-generational approach based on the population's actual needs. • Ensure that all municipal services adhere to and factor in the strategic plan when doing their planning.	RCC Department Partners: Public works and other municipal services and the organizations and partners that own the infrastructures, sports fields and playgrounds.	• Strategic plan carried out. • Two mechanisms in place for determining the public's needs. (e.g. consultations, surveys, questionnaires on website, etc.) • A meeting held with each municipal service. • Services are informed and involved.	Year 2	$ ☺
	• Ensure that parking needs are considered when developing SPPs.	Urban Planning Department Partners: RCC Department.	• Strategy included in the SPP.		
3. To support the Sports Complex Co-op in their actions for the phase 2 project ***indoor pool**** and bowling alley. ****Identified as a priority during the public consultation on October 15, 2015.***	• Provide expertise, recommendations, liaison; facilitate, cooperate by proposing resource people.	Recreation Department Partners: Sports Complex Co-op	• Support letters from the municipality for support requests • Number of resource people referred • Funding sources identified and communicated.	Ongoing	☺

4. To support the establishing of an active transportation network.	• Convey to the mixed-use path committee the recommendations below, identified during the public consultation in October 2015 at the path committee meeting: ✓ Connect the mixed-use paths between the village cores. ✓ Ensure that active travel to the destinations (bank, pharmacy) is safe. ✓ Improve the pavement on de la Rivière Rd. to ensure cyclists' safety during *Sunday Bike Days* and other activities. ✓ Improve the lighting, condition of the sidewalks. ✓ Ensure the presence of benches on the path network and sidewalks for pregnant women and seniors.	Recreation Department for liaison and for communicating needs Partners: Mixed-used Path Committee, Public works, urban planning.	• Need conveyed and community informed about the developments. • Plan for connecting the mixed-use paths between village cores is carried out. • The public uses the paths. • Paths, sidewalks and roads are well lit, clean and safe.	Year 1	☺
5. To improve access for citizens to the municipality's natural attractions.	• Convey to the municipal services and follow up on the recommendations below, identified during the public consultation in October 2015: ✓ Enable access to Gatineau River in the Alcove and Wakefield sectors (riverside stops). Access to the water and to the view. ✓ Negotiate with the National Capital Commission (NCC) for increasing the number of passes issued to citizens for access to Gatineau Park. Enable year-long access to the entire Park.	Recreation Department for liaison and for communicating needs, and the Municipality's executive management for negotiating with the NCC. Partners: Urban planning, Public works, NCC	• Need conveyed and community informed about the developments. • Two sites are identified and serviced (e.g. gazebo, picnic tables) for accessing Gatineau River (Alcove and Wakefield). • The number of free passes from the NCC is increased by 20% (summer time). • Year-long passes issued.	Year 1	☺

Communication (networking, liaison, joint action, pooling)					
Objectives	Methods	Responsible and Partners	Deliverables	Schedule	Resources Needed
1. To better inform citizens about the offering in terms of recreation, culture and community living in La Pêche.	• Organize a volunteering and community organization show in La Pêche.	RCC Department Partners: La Pêche organizations, social groups, sports complex, volunteers.	• The annual show has been organized. • The public is more aware of the organizations and what is offered in terms of RCC. • Organizations have established connections. • Citizens are better informed about RCC	Year 1	☺ $ (already provided for in the budget)
	• Prepare and keep updated a directory of the recreation, culture and community living services and resources for La Pêche citizens (paper and web versions).	RCC Department Partners: La Pêche organizations, social groups.	• The directory is created and available on the website and in the municipality • The public is more aware of the organizations and what is offered in terms of RCC.	Ongoing	☺
	• Use the website for conveying RCC information.	RCC Department	• The website indicates what exists in terms of recreation.		
	• Improve Municipal Briefs.	Communication Committee	• A more dynamic version of Municipal Briefs is created.		☺ $ (already provided for in the budget)
	• Develop the social networks on the web and other web networking tools.	• Responsible: RCC Department	• The Municipality has a Facebook page. • Customized networking tools on the website are developed for the organizations.		☺

2. To provide the organizations and social groups with access to centralized information.	• Post a shared calendar about everything happening in La Pêche in terms of activities and events.	RCC Department Partners: organizations, social groups.	• An interactive calendar is on line. The organizations regularly consult the calendar.	Year 3	☺
	• Encourage the holding of a joint registration event.	RCC Department Partners: Centre Wakefield La Pêche, Soccer La Pêche, Baseball La Pêche, schools.	• The event is held. • The organizations have benefitted from the pooling and saving of time and resources.	Annually (starting year 2)	
Volunteering (succession, management, recruiting, training and recognition of volunteers)					
Objectives	Methods	Responsible	Deliverables	Schedule	Resources Needed
1. To better equip the organizations in terms of volunteering (management, recruiting, training, advertising).	• Facilitate the training of volunteers by conveying information between the organizations and the partners that provide the training.	RCC Department Partners: Loisir Sport Outaouais, schools, organizations, training resource people.	• Training workshops offered; tools and resource people available. • Greater attendance of volunteers at the training events.	Ongoing	☺
	• Arrange an organization fair.	RCC Department Partners: organizations	• The organizations have recruited volunteers		
	• Encourage the schools to include volunteering in their program, to promote succession planning.	RCC Department Partners: École de Wakefield, École des Lacs, École La Pêche.	• The schools include the volunteering component in their program. • More young people are involved in volunteering.		
	• Facilitate networking on an ongoing basis.	RCC Department	• People and organizations have been put into contact with each other for addressing their volunteering needs.		

2. To promote volunteering in La Pêche.	• Organize a volunteer recognition event every two years. • Conduct interviews with organizations or individuals for highlighting their contribution to community living in La Pêche.	RCC Department Partners: volunteers, elected officials (recognition event).	• Annual recognition event has been held • At least 2 news briefs or articles are distributed in the community living section or Municipal Briefs, promoting volunteering.	Annually	☺ $ (already provided for in the budget)

Support for the Organizations (funding, professional development, equipment loans)					
Objectives	Methods	Responsible	Deliverables	Schedule	Resources Needed
1. To encourage the organizations' financial independence as well as diversification of their funding sources.	• Ensure that the organization financial support policy is working well. • Support the organizations in diversifying their funding. • Put the organizations into contact with resource people. • Provide an up-to-date listing of available grants. • Provide letters of support, as needed.	RCC Department Partners: organizations, funding parties, Loisir Sport Outaouais, Culture Outaouais.	• The policy is meeting the organizations' needs. • More organizations have received other sources of funding due to the municipality's support. • Greater number of groups in contact with resource people. • Increase in funding sources for the groups • Letters of support available.	Ongoing	$$$ (already provided for in the budget) ☺

2. To enable the organizations to receive professional support in their actions.	• Provide expertise for applying for grants, seeking out funding, organizing events and starting up new initiatives.	Recreation Department Partners: resource people or organizations (e.g. Loisir Sport Outaouais), other municipalities and recreation resources.	• Greater amount of support provided. • Greater success with funding initiatives and requests.	Ongoing	☺
3. To facilitate logistical and materiel support for events in La Pêche.	• Provide equipment as needed (barricades, cones, picnic tables, garbage cans, etc.) • Recommend the purchase of equipment for supporting the organizations and reducing their costs (e.g. marquis-style tent, banners, etc.)	RCC Department Partners: Public works, finances, La Pêche business community, organizations.	• Greater number of equipment loans • Purchase of equipment that is helpful for and available to the organizations.	Ongoing	☺ $$

Note: this action plan will be carried out within available budgets and resources.